



Information Sheet on Application for Hardship Payment provided by Verfasste Studierendenschaft of Heidelberg University

(information sheet not to be submitted)

Appendices:

1. Written information and evidence about income and expected expenses
 - Copies of current statements of bank accounts (especially fees for accommodation, subsistence allowances, ancillary income/casual earnings), savings accounts, building savings contracts and other financial investment. These proofs may be partially blacked.
2. Description of your case with special consideration of the effects on your studies (approx. 1 page)
3. Current certificate of enrolment
4. Evidence of health insurance
5. for applications of §1 Abs. 2 (“refugees”): official evidence of the resident status / application for asylum
6. Application form completed and signed

Procedure – how to submit the application:

Please submit all documents in single copies and without folder in an envelope of DIN A4 size. Such envelopes may be obtained free-of-charge from the Studierendenrat office during the usual opening hours.

The envelope should be addressed to:

**Sozialreferat
StuRa-Büro
Albert-Ueberle-Str. 3 – 5
69120 Heidelberg**

Please do not indicate the name of the sender on the envelope. It may be put into the mail shelf of the Sozialreferat (unit for social affairs) in the StuRa office, or be sent by ordinary mail.

In case of Questions:

Simply write an e-mail to: soziales@stura.uni-heidelberg.de